

## Budget Planning Sheet

Budget For:

Capital	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	T
Office Equipment												
Furniture												
Minibus												
Play equipment												
Building Alterations												
Other												
Other												
Other												
<b>Total Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Expenditure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	T
Wages & NI												
Rent												
Heating & Lighting												
Telephone												
Broadband												
Postage & stationery												
Training												
Travel expense												
Repairs & maintenance												
Volunteer expenses												
Depreciation												
Contingency												
Other												
Other												
Other												
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Of Capital &amp; Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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Enter your anticipated income and expenditure throughout the year